



Request Form for Family visit via video call

Details of the person in custody			
Full name		Passport no.	
Permanent Address		Residing prison	
Visitors details			
Full name	Permanent Address	Passport No	Relationship
1			
2			
3			
4			
5			
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8			
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10			

The submission of this form shall be deemed as the applicants' agreement to abide by the policies and practices set to be followed during the video call.

On behalf of the family (Name):

Contact number:

Signature:

Date:

Reason for the application for video call	
1.	Family visits have been temporarily suspended
2.	Family members unable to make the visit
3.	Unable to take inmate or remanded person to his wife after she gave birth
4.	Unable to take inmate or remanded person to visit a hospitalized family member
5.	Unable to take inmate or remanded person to attend the funeral of a family member
6.	Unable to take inmate or remanded person for the circumcision his/her son.

Detail of Skype ID

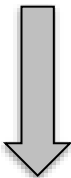
1. Account name	
2. Email Address	

Essential Document need to be Attached

1. Copy of National Identity Card of visitors	
2. Birth Certificate of accompanying children	
3. Marriage certificate copy if a spouse is visiting	

For official use only

	Rank and Name	S.No	Signature	Date / time
Form received by:				
Visit approved by:				
Visit granted by:				



Attention

- During the video call, only persons mentioned in the request form can be seen or participate in the call in any manner.
- Throughout out the video call, the family members must be stationed in a quiet location pre-assigned by them.
- The camera focus should be on the persons joining the call at all times. The camera focus should not be moved around to show irrelevant sights.
- The participants of the call must be dressed in suitable attire.
- During the call, the participants shall not quarrel, use curse words or scream at each other.
- During the call, the participants shall not use words, actions or communicate in a manner that is unacceptable to the society norms, nor show any such imagery or scene.
- During the call, no communication shall be made that could compromise the security of the prison.
- The video call must not be recorded, taken screen shots of or shared at any platform